



THE SMALL PRINT

Leather Wise Ltd Terms and Conditions of Business Training

Charges and expenses

The charges for training courses are as quoted in the contract proposal. Such quotations are valid for 3 months from the date of the proposal. If Leather Wise undertakes travel to carry out a contract at a site requested by the client then reasonable expenses such as accommodation, flights, subsistence, mileage etc, are charged to the client at cost. Mileage is charged at £0.45 per mile.

Billing arrangements

60% is payable on acceptance of the contract by the client and will be invoiced on receipt of the acceptance.

The balance payment (40% plus expenses) is due within 30 days of the final invoice date. Clients who default this arrangement will be required to operate on a pro-forma basis for any future work.

Re-scheduling

Leather Wise Ltd acknowledges that there are times when it may be necessary to re-schedule a training course. All efforts will be made to enable the client to do this within a 3 month period. Any time spent or expenses incurred up to the point of re-scheduling will be charged at cost.

Insurance

Leather Wise Ltd has professional indemnity and public liability insurance.

Responsibility

The outcome of any investigations that we undertake can be influenced to a significant degree by circumstantial evidence. If any information is withheld the report may be invalid. Leather Wise Ltd shall not be liable for any subsequent loss or damage incurred by the Customer as a result of information supplied in a report. Leather Wise carries out all tests and/or advises only on the basis that they are carried out, made or given without any responsibility whether for negligence or otherwise. Leather Wise and its servants or agents will not be liable for any damage or loss, direct or indirect, of any kind, whether or not the same results directly or indirectly from negligence on the part of Leather Wise or its servants or agents.

We are confident in providing you with a high quality of service in all respects. However, in the unlikely event that you have any queries or concerns then please raise them in writing and we shall endeavour to resolve them as soon as possible.

Confidentiality

Leather Wise Ltd will not disclose any information regarding any work conducted on the client's behalf to third parties unless permission is given by the client in writing.

Communication

Unless requested not to do so, we may correspond with you by email or fax. Whilst all steps to maintain confidentiality will be taken, if these methods of communication inadvertently lead to confidential information being disclosed we cannot be held responsible.